

Application Instructions

Please complete and return the following application materials to us while being sure to **make copies for your records**.

Application Deadlines

Please note that SIT has a rolling admissions policy. This means that **it is important to apply early, as some programs may fill prior to their stated deadlines**.

August 1 Georgia, USA: IHP Food Systems (Study USA)

August 7 India and Vietnam Virtual Internship

August 21 Washington D.C.: IHP Health & Community (Study USA)

August 24 for Fall 2020 Online Courses, and most* Virtual Internships

October 2 Puerto Rico: IHP Climate Change (Study USA)

November 1 for January Term 2021 Abroad Programs

Application Materials Checklist

Prior to sending in your application, please double-check that you have completed all the following components. Your application will not be reviewed until we receive **all** the following materials:

- Application
- Short Answer(s)
- Language Experience
- Student Disclosure and Approval of Participation: Required for each term (e.g. one to enroll in a fall course(s)/program and another for January Term course(s)/program).

SIT welcomes applications from all individuals for online language courses. This includes high school, undergraduate, and graduate students, and adult learners. Applicants seeking to transfer credit to a college or university program of study in you they are currently enrolled, please consult with off-campus study officials at your home college or university to review approval requirements to enroll off campus and transfer credit. You may be required to submit the Approval of Participation for your application to be viewed by SIT.
Review the complete eligibility requirements on the SIT Study Abroad website, [here](#).

Mail, fax, or email your application to:

SIT Study Abroad
1 Kipling Road, PO Box 676
Brattleboro, Vermont 05302-0676 USA
Fax: 802 258-3296
Email: studyabroad@sit.edu

Additional Required Materials

Some programs may require applicants to submit additional materials. Please review the list below to see if you are required to submit any additional materials.

- Cover Letter with Résumé or CV (Curriculum vitae)** (for applicants applying to a virtual internship program)
- Multiple Term Acknowledgment Form** (e.g. for applicants applying to a combination of fall and the January Term)

It is the policy of World Learning to provide equal employment and educational opportunities for all persons regardless of age, ethnic origin, gender, nationality, physical or learning ability, race, religion, sexual orientation, gender identity, protected veteran's status, or any other legally protected status.

What Happens Next ...

Once we have received all your application materials, including approval of participation, our Admissions Committee will review your application. You may be contacted to discuss your application or be requested to provide additional information. Offers of admissions are generally made within one to two weeks. You will then have two weeks to reserve your space in the course by submitting your deposit and any other required confirmation materials. A list of these items will be provided with your offer of admission.

Scholarships and Financial Aid

SIT scholarships are not available for SIT short-term programs, including Study Away, USA, online courses, virtual internships, or January term programs.

However, participants in short-term programs qualify for future scholarships as SIT Study Abroad Alumni – The SIT Study Abroad Alumni Scholarship is an automatic scholarship to recognize and support students who participate in two or more SIT Study Abroad programs, including alumni of short-term summer programs. The scholarship will be applied to a student's second term of study with SIT. The scholarship is \$1,000 for a fall or spring semester program or \$500 for a full-term, international summer program. Information about SIT scholarships and other financial aid can be found on our website at <https://studyabroad.sit.edu/scholarships>.

Current program fees are available at <https://studyabroad.sit.edu/admissions-aid/financing-your-study-abroad/tuition/>.

Disabilities/Special Services

Federal law prohibits us from making pre-admission inquiries about disabilities. Any information received regarding disabilities will be kept in strict confidence and will not adversely affect admissions decisions.

To request disability-related accommodations, admitted students should contact the Office of Disability Services. For more information about the accommodation process, documentation guidelines, and a link to the accommodation request form, please visit the Disability Services website at <http://studyabroad.sit.edu/disabilityservices>. Students with disabilities are encouraged to contact Disability Services as early as possible for information and support.

Application

Email, fax, or mail the completed form to: Email studyabroad@sit.edu | Fax 802 258-3296
 SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont, 05302-9676 USA

My Personal Information

Name _____

First Middle Last Nickname

Date of birth _____ Gender _____

mm / dd / yyyy

*Primary (year-round) email _____

*Secondary email _____

***Please note that we communicate primarily by email. Set your spam filter so you can receive messages from sit.edu and worldlearning.org.**

Home phone _____ Mobile phone _____

Work phone _____

Social Security number (or International ID number) REQUIRED

Country(ies) of citizenship _____

Place of birth _____

city/state/country

I do do not have a passport valid 6 months after my program ends.

Education Information

Current college/university _____

Class standing during program/course Freshman Sophomore Junior

Senior

Expected date of graduation _____ Degree _____

mm / yyyy

Major _____ Cumulative GPA _____

High school _____ Years of attendance _____

from-to

Optional Information

Are you Hispanic/Latino? Yes No

Please indicate racial/ethnic background. Select one or more.

American Indian or Alaska Native

Asian

Black or African American

White

Native Hawaiian or other Pacific Islander

Current Mailing Address

street

city state postal code country

Dates to use this address for mailing _____

Permanent Address

My permanent address is the same as my current address.

Street

city state postal code country

Program Choice

Fall 2020 Online Course Fall 2020 Virtual Internship

Fall 2020 Study USA Block Program

January 2020-2021 Winter Session Abroad

First-choice program _____

Please determine the enrollment status of your program at

<https://studyabroad.sit.edu/programs/program-dates-availability/>

Second-choice program _____

If your first-choice program is unavailable, you may have the option of your second choice, if available. You would not be asked to submit a new application, but additional program-specific materials will be needed to complete the transition.

For office use only: ID# _____ Source Code _____

Applicant Name _____ Program Name _____

The World Learning Family

How did you hear about SIT? Study Abroad Office Previous Student Study Abroad Fair Contact with SIT Study staff Faculty/advisor Email from SIT
 School Friends Internet SIT Study Abroad website Website (Please specify) _____ Other _____

Are you an alumnus of The Experiment in International Living, International Honors Program, SIT Study Abroad, or another World Learning program? Yes No

Have any members of your family participated in World Learning programs? Yes No

Person's name _____ Relationship to you _____

Program _____ Country _____

Do you know of anyone who would like to receive more information about:

Our high school summer abroad programs Our college-level study abroad programs Our internationally focused master's degree programs

Name _____ Email _____
 first last

Name _____ Email _____
 first last

Short Answer(s) — On a separate document, in 300 words or less:

1. Tell us about your objectives for taking this course/program.

If you are applying to a program with an online learning component (graduate certificates, virtual internship, online language) please respond to the additional question:

2. Describe your experience and familiarity with instructional technology, distance learning and/or independent learning that you feel will contribute to your success in a program with an online component.

Résumé or CV (Curriculum vitae) and a Cover Letter — For applicants applying to a virtual internship program, include an up-to-date copy of your Résumé or CV (Curriculum vitae) and a cover letter with your application. The cover letter should articulate your expected outcomes of the internship.

Language Experience — Indicate your ability in languages other than English.

Language	Speaking ability	Comprehension	Years studied
_____	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	_____ to _____
_____	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	<input type="checkbox"/> Rudimentary <input type="checkbox"/> Functional <input type="checkbox"/> Conversant	_____ to _____

Please list any coursework or language experience you have had that helps you meet the stated language prerequisite or any other language experience as relevant to your course/program. _____

Multiple Term Acknowledgment Form — I understand that participation in a future course(s) or program (e.g. J-Term) is contingent upon the successful completion of my first course(s)/program (e.g. a summer online course) as assessed by SIT Study Abroad. This includes but is not limited to the following:

- Receiving approval from both the SIT Admissions Committee and my home college/university with respect to the second course(s)/program.
- Compliance with SIT's policies and procedures as detailed in the Student Handbook, http://www.worldlearning.org/SSA_Other_documents/student_handbook.pdf
- Maintaining good academic standing throughout the first course(s)/program.
- Receiving Medical Approval for the second term travel component. Please note that any changes in health status must be disclosed.
- Having no outstanding balance from the first term course(s)/program.

I understand that by not complying with any or all the items mentioned above, my participation on the second term course(s)/program will be jeopardized.

Name (print) _____ Program _____

Signature _____ Date _____

Student Disclosure — If applying to multiple terms, submit one per course/program.

To be completed by applicant

Non-degree seeking students, including high school students, alumni, graduate students, and community members are welcome to apply to an online or J-Term course and are not required to complete the Approval of Participation.

I am not currently enrolled in a full-time undergraduate degree-seeking program

OR

Undergraduate students currently enrolled in a full-time degree-seeking program — please complete the top half of this form and submit to the appropriate authority at your home college/university for them to compete and return to SIT.

I am enrolled in an undergraduate degree-seeking program. **If you check this box, please review the following statements very carefully, check the boxes to indicate your agreement, and sign at the bottom of the section.**

- I have spoken with my study abroad advisor, academic advisor, and/or dean about my plan to participate in a SIT Study Abroad course(s)/program.
- I am aware of my home institution's policy on transferring credit for this study abroad course(s)/program.
- I understand that I am expected to participate fully in all program lectures and activities while enrolled in SIT Study Abroad regardless of whether my home institution will be transferring credit for the course(s)/program, especially as it relates to research and/or internships abroad. I understand that if I do not participate fully, I may be put on academic probation or be required to leave the course(s)/program.
- I authorize World Learning/SIT and my home institution to release my educational records to each other. Credits earned at World Learning/SIT are transferable only at the discretion of the receiving school.

Have you ever been on academic or disciplinary probation? Yes No If yes, please explain and attach official documentation, including dates of probation and details of

circumstance: _____

World Learning/SIT should send transcripts and related materials to: (This is usually your college registrar, study abroad/away office, or academic advisor. Each student receives a separate grade report at their permanent address.)

Name _____ Title _____ School _____

Address _____ City/state/postal code _____

Signature: (to be completed by all applicants): I certify that the information disclosed in this SIT Study Abroad application is true to the best of my knowledge.

Name (please print) _____ Signature of student _____ Date _____

Course(s)/program/country _____ Term Fall 20 _____ J-Term/Winter Session 20 _____

Approval of Participation

To be completed by study abroad, study away, or academic advisor's office (if applicable)

This student has applied to the SIT course(s)/program indicated, offered by The School for International Training, a private college accredited by the New England Commission of Higher Education, Inc. **SIT has a rolling admissions policy and many programs fill before the deadline. This candidate's application cannot be reviewed until we receive this form.** SIT will grant credit upon successful completion of the course(s)/program. Please see the SIT Study Abroad website for credit distribution by course.

I have verified the institutional address above where the transcript should be sent. Does this student **need** approval to participate? Yes No

If "yes", does this student **have** institutional approval to participate Yes No Conditional (Explain conditions) _____

Will the student remain enrolled at your institution while participating on this SIT Study Abroad program Yes No

Credit may be granted for internships Yes No Conditional (comment) _____

To the best of your knowledge, has this student ever been on academic or disciplinary probation? Yes No Please provide any supporting comments: _____

Signature _____ Name and title _____ Name of institution _____

Department _____ Email _____ Phone _____

In the event of a student/program emergency, please specify the name and contact information of the most appropriate institutional contact:

Name of institution _____ Department _____ Email _____ Phone _____

The School for International Training will provide your institution with a transcript with letter grades.

This form should be returned to the student to be submitted with the rest of the completed application. If you need to send it separately, please mail, fax, or email it to: SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax: 802 258-3296; Email: studyabroad@sit.edu