

Application Instructions

Please complete and return the following application materials to us while being sure to **make copies for your records**.

Application Deadlines

Please note that SIT has a rolling admissions policy. This means that **it is important to apply early, as some programs fill prior to their stated deadlines**.

Final deadlines for **summer domestic, certificates, online-only and 3 (+3) (Summer + J-Term/Winter Session)**:

June 1 for all online internship programs

June 15 for all other summer programs

Application Materials Checklist

Prior to sending in your application, please double-check that you have completed all of the following components. Your application will not be reviewed until we receive **all** the following materials:

- Application
- Short Answer(s)
- Language Experience
- Student Disclosure and Approval of Participation: Required for each term (e.g. one to enroll in a summer term course(s)/program and another for J-Term/Winter Session course(s)/program).

Non-degree seeking applicants, including high school students, alumni, graduate students, and community members are welcome to apply to an online language + J-term course. These applicants should complete the Student Disclosure but are not required to complete the Approval of Participation.

Mail, fax, or email your application to:

SIT Study Abroad
1 Kipling Road, PO Box 676
Brattleboro, Vermont 05302-0676 USA
Fax: 802 258-3296
Email: studyabroad@sit.edu

Additional Required Materials

Applicants applying to J-Term/Winter Session programs are required to submit additional application materials. Please review the list below to see if you are required to submit any additional materials.

- Cover Letter with Résumé or CV (Curriculum vitae)** (for applicants applying to a virtual internship program)
- Multiple Term Acknowledgment Form** (e.g. for applicants applying to a combination of summer and J-Term)

It is the policy of World Learning to provide equal employment and educational opportunities for all persons regardless of age, ethnic origin, gender, nationality, physical or learning ability, race, religion, sexual orientation, gender identity, protected veteran's status, or any other legally protected status.

What Happens Next ...

Once we have received all of your application materials, including approval of participation, our Admissions Committee will review your application. You may be contacted to discuss your application or be requested to provide additional information. Offers of admissions are generally made within one to two weeks. You will then have two weeks to reserve your space in the course by submitting your deposit and any other required confirmation materials. A list of these items will be provided with your offer of admission.

Scholarships and Financial Aid

SIT Scholarships are not available for short-term programs, however, those who complete any SIT short-term program are eligible for SIT Alumni Scholarships on an international spring, summer, or fall program. Information about SIT scholarships and other financial aid can be found on our website at <https://studyabroad.sit.edu/scholarships>.

Current program fees are available at <https://studyabroad.sit.edu/admissions-aid/financing-your-study-abroad/tuition/>.

Disabilities/Special Services

Federal law prohibits us from making pre-admission inquiries about disabilities. Any information received regarding disabilities will be kept in strict confidence and will not adversely affect admissions decisions.

To request disability-related accommodations, admitted students should contact the Office of Disability Services. For more information about the accommodation process, documentation guidelines, and a link to the accommodation request form, please visit the Disability Services website at <http://studyabroad.sit.edu/disabilityservices>. Students with disabilities are encouraged to contact Disability Services as early as possible for information and support.

Application

Email, fax, or mail the completed form to: Email studyabroad@sit.edu | Fax 802 258-3296
 SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont, 05302-9676 USA

My Personal Information

Name _____

 First Middle Last Nickname
 Date of birth _____ Gender _____
 mm / dd / yyyy
 *Primary (year-round) email _____
 *Secondary email _____
 *Please note that we communicate primarily by email. Set your spam filter
 so you can receive messages from sit.edu and worldlearning.org.
 Home phone _____ Mobile phone _____
 Work phone _____
 Social Security number (or International ID number) REQUIRED

 Country(ies) of citizenship _____
 Place of birth _____
 city/state/country

I do do not have a passport valid 6 months after my program ends.

Education Information

Current college/university _____
 Class standing while abroad Freshman Sophomore Junior Senior
 Expected date of graduation _____ Degree _____
 mm / yyyy
 Major _____ Cumulative GPA _____
 High school _____ Years of attendance _____
 from—to

Optional Information

Are you Hispanic/Latino? Yes No

Please indicate racial/ethnic background. Select one or more.

- American Indian or Alaska Native Asian
- Black or African American White
- Native Hawaiian or other Pacific Islander

Current Mailing Address

_____ street

 city state postal code country
 Dates to use this address for mailing _____

Permanent Address

My permanent address is the same as my current address.

_____ Street

 city state postal code country

Program Choice

- Summer Summer + J-Term/Winter

First-choice program _____

Please note: J-Term/Winter is only available to those students who complete the corresponding summer course.

Please determine the enrollment status of your program at

<https://studyabroad.sit.edu/programs/program-dates-availability/>

Second-choice program _____

If your first-choice program is unavailable, you may have the option of your second choice, if available. You would not be asked to submit a new application, but additional program-specific materials will be needed to complete the transition.

For office use only: ID# _____ Source Code _____
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Student Disclosure — If applying to multiple terms, submit one per course/program.

To be completed by applicant

Non-degree seeking students, including high school students, alumni, graduate students, and community members are welcome to apply to an online language + J-Term course and are not required to complete the Approval of Participation.

I am not currently enrolled in a full-time undergraduate degree-seeking program

OR

Undergraduate students currently enrolled in a full-time degree-seeking program — please complete the top half of this form and submit to the appropriate authority at your home college/university for them to compete and return to SIT.

I am enrolled in an undergraduate degree-seeking program. **If you check this box, please review the following statements very carefully, check the boxes to indicate your agreement, and sign at the bottom of the section.**

- I have spoken with my study abroad advisor, academic advisor, and/or dean about my plan to participate in a SIT Study Abroad course(s)/program.
- I am aware of my home institution's policy on transferring credit for this study abroad course(s)/program.
- I understand that I am expected to participate fully in all program lectures and activities while enrolled in SIT Study Abroad regardless of whether my home institution will be transferring credit for the course(s)/program, especially as it relates to research and/or internships abroad. I understand that if I do not participate fully, I may be put on academic probation or be required to leave the course(s)/program.
- I authorize World Learning/SIT and my home institution to release my educational records to each other. Credits earned at World Learning/SIT are transferable only at the discretion of the receiving school.

Have you ever been on academic or disciplinary probation? Yes No If yes, please explain and attach official documentation, including dates of probation and details of

circumstance: _____

World Learning/SIT should send transcripts and related materials to: (This is usually your college registrar, study abroad/away office, or academic advisor. Each student receives a separate grade report at their permanent address.)

Name _____ Title _____ School _____

Address _____ City/state/postal code _____

Signature: (to be completed by all applicants): I certify that the information disclosed in this SIT Study Abroad application is true to the best of my knowledge.

Name (please print) _____ Signature of student _____ Date _____

Course(s)/program/country _____ Term Summer 20 _____ J-Term/Winter Session 20 _____

Approval of Participation

To be completed by study abroad, study away, or academic advisor's office (if applicable)

This student has applied to the SIT course(s)/program indicated, offered by The School for International Training, a private college accredited by the New England Commission of Higher Education, Inc. **SIT has a rolling admissions policy and many programs fill before the deadline. This candidate's application cannot be reviewed until we receive this form.** SIT will grant credit upon successful completion of the course(s)/program. Please see the SIT Study Abroad website for credit distribution by course.

I have verified the institutional address above where the transcript should be sent. Does this student **need** approval to participate? Yes No

If "yes", does this student **have** institutional approval to participate Yes No Conditional (Explain conditions) _____

Will the student remain enrolled at your institution while participating on this SIT Study Abroad program Yes No

Credit may be granted for internships Yes No Conditional (comment) _____

To the best of your knowledge, has this student ever been on academic or disciplinary probation? Yes No Please provide any supporting comments: _____

Signature _____ Name and title _____ Name of institution _____

Department _____ Email _____ Phone _____

In the event of a student/program emergency, please specify the name and contact information of the most appropriate institutional contact:

Name of institution _____ Department _____ Email _____ Phone _____

The School for International Training will provide your institution with a transcript with letter grades.

This form should be returned to the student to be submitted with the rest of the completed application. If you need to send it separately, please mail, fax, or email it to: SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax: 802 258-3296; Email: studyabroad@sit.edu