



VISA PROCESS ACKNOWLEDGEMENT FORM

Switzerland

Due to the complicated nature of the visa application process for Switzerland, please return this form acknowledging your understanding of the following information. SIT will send you visa instructions in early April/May for the fall semester or early October/November for the spring semester. It can take up to 12 weeks for the Swiss consulate to process your visa application. Please include ALL of the information below so that Trivisa may begin preparing your visa documents.

CHECK ALL BOXES BELOW.

I understand that:

- I am responsible for sending in my visa application materials as specified by my admissions counselor.
- In order to participate on the Switzerland program, I must obtain a Type D Visa.
- I am responsible for my own pre/post program-travel.
- Swiss visas for U.S. passport holders are processed through New York only. Do not try and go through another location.
- SIT cannot assist students planning to remain in Switzerland for periods longer than the program dates.
- The Swiss consulates may change visa requirements and fees at any time. Before beginning the visa application process, I must verify the most current requirements and fees through the consulate's website (if not using Trivisa).
- Issuance of visas is at the sole discretion of the Swiss consulate. SIT assumes no responsibility for the application process or if the participant's visa is denied.
- SIT has no affiliation with the Swiss consulates.
- I have read and understand the pre-visa checklist, and I will send my visa materials to Trivisa by **May 14th** for the **Fall** semester, or **November 15th** for the **Spring** semester.
- Students without a US passport may be subject to additional or different requirements for obtaining a visa or meeting other conditions of entry into the country or countries listed above. Many countries require individuals to apply for visas in person at the relevant embassy or consulate located in their country of citizenship. We strongly recommend that you contact the embassy of each country the program will be traveling to very early in the process to confirm visa and/or entry requirements applicable to your country

of citizenship and determine next steps while allowing plenty of time to apply. If the foreign consulate(s) permits non-US passport holders to apply for the required visa from within the United States, applicants are encouraged to contact Trivisa Visa Services. As an experienced visa agent working closely with a number of SIT programs, Trivisa may be able to assist you in your visa application process. A service discount is available by entering "SIT" as the corporate code in your Trivisa online application. It is your responsibility to confirm and complete the visa application process particular to your situation, and to keep your admissions counselor informed.

If you have any questions, please do not hesitate to call your Admissions Counselor at 1-888-272-7881.

Please return this form to:

SIT Study Abroad
Kipling Road, PO Box 676
Brattleboro, VT 05302

By providing this information, I confirm my acknowledgement of the aforementioned points and that the information below is current and correct.

Name (print): _____

Permanent Address: _____

Mailing Address (where you will be between semesters): _____

Special notes on your individual process (travel plans prior to program, non-US passport, etc.):

Signature _____

Date _____

Your program:

- Switzerland: Global Health and Development Policy
- Switzerland: International Studies and Multilateral Diplomacy
- Switzerland: Banking, Finance, and Social Responsibility