Application Instructions

SIT Study Abroad considers the admissions process to be an important component of the study abroad experience. We hope that our in-depth application and subsequent conversations will be useful to you as you focus your goals for studying abroad and prepare for a meaningful term. Please complete and return the following application materials to us, while being sure to make copies for your records.

Application Deadlines

Please note that SIT has a rolling admissions policy. This means that it is important to apply early, as some programs fill prior to their stated deadlines. For semester programs you must have completed at least one year of college-level coursework at the time of application and preferably two years for IHP/Comparative programs. Only one semester of college coursework is required for summer programs.

Final deadlines for the summer semester:

April 1 for all summer programs

Final deadlines for the fall semester:

April 1 for Iceland/Greenland, IHP Cities and Health Track 1 programs
May 1 for Brazil, Czech Republic, and Switzerland programs
May 15 for all other programs

Final deadlines for the spring semester:

October 1 for Iceland/Greenland, IHP Cities and Health Track 1 programs
November 1 for all other programs

Application Materials

Your application will not be reviewed until we receive all of the following materials:

- Application (see checklist on page 9)
- $50 nonrefundable application fee: Enclose check or money order (payable to World Learning), or pay by Discover, American Express, MasterCard, or Visa by completing the payment portion of the application (page 9). SIT Study Abroad waives application fees for Pell Grant recipients, SEO Scholars, and veterans. Qualifying applications should supply documentation in lieu of a fee.
- Official transcript(s): Include most recent copies from all post-secondary institutions attended.
- One academic reference: Mail to SIT Study Abroad in a signed, sealed envelope with your application, if possible. Your academic reference should come from a professor at the college or university level.
- Student Disclosure and Approval of Participation
- Visa materials and other required materials for some programs (see page 3, Additional Required Materials)

Mail, fax, or email your application to:

SIT Study Abroad
1 Kipling Road, PO Box 676
Brattleboro, Vermont 05302-0676 USA
Fax 802 258-3296
Email studyabroad@sit.edu

It is the policy of World Learning to provide equal employment and educational opportunities for all persons regardless of age, ethnic origin, gender, nationality, physical or learning ability, race, religion, sexual orientation, gender identity, protected veteran’s status, or any other legally protected status.
Applying for Multiple Programs
If you are applying for two consecutive SIT Study Abroad programs, or if you have previously participated in an SIT Study Abroad program, you will need to submit the following additional materials for your second program:

- **Application**: Please write an additional essay (page 5) and complete the Independent Study Project Proposal and Homestay Letter, if required for your second program.
- **Student Disclosure and Approval of Participation**
- **Multiple Term Acknowledgment Form**

What Happens Next …
Once we have received all your application materials, including approval of participation, academic reference and official transcripts, our admissions committee will review your application. Applications are reviewed by the admissions committee competitively in batches. Program sizes are small and therefore the admissions committee may limit the number of offers of admissions given to students from the same institution in order to create a positive and varied group experience. You may be contacted to discuss your application or with a request for additional information. Offers of admission are generally made within three weeks. You will then have two weeks to reserve your space in the program by submitting the appropriate confirmation materials. A list of these items will be provided with your offer of admission and will include medical information, a nonrefundable deposit, visa materials if applicable, and other items specific to your program.

This list is also available at [http://studyabroad.sit.edu/confirm](http://studyabroad.sit.edu/confirm)

Scholarships and Financial Aid
Information about SIT Study Abroad scholarships and other financial aid can be found on our website at [studyabroad.sit.edu/scholarships](http://studyabroad.sit.edu/scholarships).
Current program fees are available at [http://studyabroad.sit.edu/costs](http://studyabroad.sit.edu/costs).

Disabilities/Special Services
Federal law prohibits us from making pre-admission inquiry about disabilities. Any information received regarding disabilities will be kept in strict confidence and will not adversely affect admissions decisions.

To request disability-related accommodations, admitted students should contact the Office of Disability Services. For more information about the accommodation process, documentation guidelines and a link to the accommodation request form, please visit the Disability Services website at [http://studyabroad.sit.edu/disabilityservices](http://studyabroad.sit.edu/disabilityservices). Students with disabilities are encouraged to contact Disability Services as early as possible for information and support.

Important Reminders
If accepted, you will be required to provide us with a copy of your passport and SIT medical forms.

**Passport**: Your passport must be valid for at least six months after the completion of the program. If yours will expire before this date, or if you do not have a passport, you should apply for a new one immediately. It can take four to six weeks to receive a new passport, so if you are applying close to the SIT application deadline, you will need to expedite your passport. If you are unsure about the need to expedite, please contact SIT.

**Medical Report**: The SIT medical forms must be completed by you and in conjunction with your physician or medical professional. At minimum, Part 1 of the medical form and a scheduled appointment date with your physician or medical professional must be submitted with your confirmation materials. To avoid any delays, make an appointment at the time of your application.
Additional Required Materials

Some programs, including many in countries that require a lengthy visa process, require additional application materials. Please review the list below to see if you are required to submit any additional materials. All additional forms referenced below can be found at http://studyabroad.sit.edu/mysit.

Note: • You may submit a black-and-white or color copy of the first two pages of your passport (biodata and signature pages). Please be sure the passport has been signed.
• Your passport must be valid for at least six months after the completion of the program.
• If you are in the process of applying for a passport, please submit a copy of the passport application.
• Passport photos must be official size (2” x 2”) and format. They must have a white background and be in color. Please make sure they are cut to size before you mail them. Color copies, scanned photos (even scanned passport photos), or cropped informal photos cannot be accepted for passport photos. Please write your name, semester, and program on the back of all photos. Be sure to let the ink dry before you put them together.

China: Community Health and Traditional Chinese Medicine—Summer
• Two (2) official color passport photos
• One (1) photocopy of your passport or passport application

China: Health, Environment, and Traditional Chinese Medicine
• One (1) photocopy of your passport or passport application

Czech Republic: Arts and Social Change
• One (1) photocopy of your passport or passport application

Iceland and Greenland: Climate Change and the Arctic
• One (1) photocopy of your passport or passport application

IHP/Comparative (all)
• Writing sample: A short paper (no more than five pages) written for a college course. The grade may or may not be included. You may submit an excerpt of a longer paper.

India: Himalayan Buddhist Art and Architecture—Summer
• Two (2) photocopies of your passport or passport application

India: Traditional Medicine and Healthcare Practices—Summer
• Two (2) photocopies of your passport or passport application

Innovation Labs - Summer (all)
• One (1) photocopy of your passport or passport application

Mongolia: Geopolitics and the Environment
• One (1) photocopy of your passport or passport application

Morocco: Field Studies in Journalism and New Media and Serbia, Bosnia, and Kosovo: Peace and Conflict Studies in the Balkans (Journalism Track)
• Writing sample: attached with your completed application, please submit a writing sample of over 1,500 words representative of your ability to write cogently but also at a sustained feature length. The submission should demonstrate at least one of the following: your ability to persuade, your ability to sustain an argument (whether a personal essay, reporting exercise, or narrative description), your ability to consider multiple angles when constructing your piece, and/or your ability to write well.

South Africa (all semester programs)
• One (1) photocopy of your passport or passport application

Switzerland (all semester programs)
• One (1) photocopy of your passport or passport application

Graduate credit is available on the following programs ONLY:
• India: Himalayan Buddhist Art and Architecture — Summer
• Switzerland: International Studies, Multilateral Diplomacy, and Social Justice — Summer

If you have already earned an undergraduate degree (or the equivalent) from a college or university and are interested in earning graduate level credit for one of these programs, please call SIT Study Abroad and speak to one of our admissions counselors.
**Application**

Mail, fax, or email the completed form with the $50 nonrefundable application fee to:

SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax 802 258-3296; Email studyabroad@sit.edu

### My Personal Information

**Name**

<table>
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<tr>
<th>first</th>
<th>middle</th>
<th>last</th>
<th>nickname</th>
</tr>
</thead>
</table>

**Date of birth**

mm/dd/yyyy | **Gender**

**Primary (year-round) email**

**Secondary email**

**Skype ID**

**Home phone**

**Mobile phone**

**Work phone**

**Social Security number (or International ID number)** REQUIRED

**Country(ies) of citizenship**

**Place of birth**

city / state / country

I [ ] do | [ ] do not have a passport valid 6 months after my program ends.

### Education Information

**Current college/university**

**Class standing while abroad**

- [ ] Freshman
- [ ] Sophomore
- [ ] Junior
- [ ] Senior

**Expected date of graduation**

mm/yyyy | **Degree**

**Major**

<table>
<thead>
<tr>
<th>Cumulative GPA</th>
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</table>

**High school**

<table>
<thead>
<tr>
<th>Years of attendance</th>
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</table>

### Optional Information

Are you Hispanic/Latino? [ ] Yes | [ ] No

Please indicate racial/ethnic background:

- [ ] American Indian or Alaska Native
- [ ] Black or African American
- [ ] Native Hawaiian or other Pacific Islander
- [ ] Asian
- [ ] White
- [ ] Decline to answer

### Current Mailing Address

<table>
<thead>
<tr>
<th>street</th>
</tr>
</thead>
</table>

city | state | postal code | country

Dates to use this address for mailing:

### Permanent Address

[ ] My permanent address is the same as my current address.

<table>
<thead>
<tr>
<th>street</th>
</tr>
</thead>
</table>

city | state | postal code | country

*Please note that we communicate primarily by email. Set your spam filter so you can receive messages from sit.edu and worldlearning.org.

### Program Choice

[ ] One semester | [ ] Two semesters

I am applying to a program beginning:

[ ] Fall 20 | [ ] Spring 20 | [ ] Summer 20

**First-choice program**

Please determine the enrollment status of your program at [http://www.sit.edu/studyabroad/program_availability.cfm](http://www.sit.edu/studyabroad/program_availability.cfm).

**Second-choice program**

If your first-choice program is unavailable, you may have the option of your second choice, if available. You would not be asked to submit a new application or fee, but additional program-specific materials will be needed to complete the transition.

**Second semester program beginning**:

[ ] Fall 20 | [ ] Spring 20 | [ ] Summer 20

**First-choice program**

**Second-choice program**

### Parent/Guardian #1

May we share pre-departure and program information with this person? [ ] Yes

[ ] Mr. | [ ] Ms. | [ ] Mrs. | [ ] Other

**Name**

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<tr>
<th>first</th>
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<th>last</th>
<th>nickname</th>
</tr>
</thead>
</table>

**Relationship to student**

**Email**

**Address**

<table>
<thead>
<tr>
<th>street</th>
</tr>
</thead>
</table>

city | state | postal code

**Phone number**

home / cell / work / fax (circle one)

**Place of employment (optional)**

**Occupation/job title (optional)**

### Parent/Guardian #2

May we share pre-departure and program information with this person? [ ] Yes

[ ] Mr. | [ ] Ms. | [ ] Mrs. | [ ] Other

**Name**

<table>
<thead>
<tr>
<th>first</th>
<th>middle</th>
<th>last</th>
<th>nickname</th>
</tr>
</thead>
</table>

**Relationship to student**

**Email**

**Address**

<table>
<thead>
<tr>
<th>street</th>
</tr>
</thead>
</table>

city | state | postal code

**Phone number**

home / cell / work / fax (circle one)

**Place of employment (optional)**

**Occupation/job title (optional)**

For office use only: **ID #:**

Source code:

SIT Study Abroad, 1 Kipling Road, PO Box 676, Brattleboro, Vermont 05302-0676 USA; Fax 802 258-3296; Email studyabroad@sit.edu
Applicant's name ________________________________

Program name ________________________________

**The World Learning Family**

How did you hear about SIT Study Abroad?  
☐ Study abroad office  ☐ Previous student  ☐ Study abroad fair  ☐ Contact with SIT Study Abroad staff

☐ Faculty/advisor  ☐ Email from SIT  ☐ School  ☐ Friends  ☐ Internet  ☐ SIT Study Abroad website

☐ Other website (Please specify) ___________________________  ☐ Other ___________________________

Are you an alumna/alumnus of The Experiment in International Living, International Honors Program, SIT Study Abroad, or other World Learning program?  
☐ Yes  ☐ No

Have you or any members of your family participated in World Learning programs?  
☐ Yes  ☐ No

Person’s name ___________________________ Relationship to you ___________________________

Program ___________________________ Country ___________________________

Do you know of anyone who would like to receive more information about:  
☐ Our high school summer abroad programs  ☐ Our college-level study abroad programs  ☐ Our internationally focused master’s degree programs

Name ___________________________ Email ___________________________

Name ___________________________ Email ___________________________

**Short Answer Question**—On another piece of paper, briefly describe your family (occupations, interests, etc.) and home community.

**Essay**—Prepare an essay of no more than 300 words articulating your academic and personal reasons for selecting a program with an experiential field-based format and your preferred program theme. Demonstrate the connection between your interests relevant activities, experiences, and the program’s theme and academic content. If you are applying to multiple terms, please be sure to incorporate both semesters into this statement of interest.

**Language Experience**—Indicate your ability in languages other than English.

<table>
<thead>
<tr>
<th>Language</th>
<th>Speaking ability</th>
<th>Comprehension</th>
<th>Years studied</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>☐ Rudimentary</td>
<td>☐ Functional</td>
<td>☐ Conversant</td>
</tr>
<tr>
<td></td>
<td>☐ Rudimentary</td>
<td>☐ Functional</td>
<td>☐ Conversant</td>
</tr>
</tbody>
</table>

Please list any coursework or language experience you have had that helps you meet the stated language prerequisite or any other language experience as relevant to your program.

**Homestay Letter**—**Required** with applications for Argentina, Bolivia, Chile, Ecuador, Madagascar, Nicaragua, Peru, and Senegal. All other program applicants will be requested to supply a homestay letter if an offer of admissions is extended. **Not required** for China: Community Health and Traditional Chinese Medicine — Summer; Nepal: Geoscience in the Himalaya — Summer; or Panama: Marine Ecology and Blue Carbon Conservation in the Pacific and Caribbean — Summer)

Write a one-page letter to your homestay family, preferably typed. Beginning with “Dear Host Family,” thank them for accepting you into their home and tell them about yourself. Describe your interests, your community, your family, or whatever you feel might give your hosts some background and ways to better engage with you when you arrive. Insert an electronic photo of yourself into the document.

For all programs with a language prerequisite: write your letter in that language, no matter how minimal your grasp. Please do not have the letter corrected by another person.

Email your homestay letter as a Microsoft Word document or PDF to applications@sit.edu. Use your full name in the title of the document: “LastName_FName_HomestayLetter”.

Please note: Due to varying homestay placement procedures and the unavailability of translators, in some cases, your letter may not be read by your homestay family. There will not be sufficient time for your homestay family to respond to you prior to your participation in the program. We are not able to give out family contact information prior to the program start date.
Applicant's name ______________________________

Program name _______________________________

**Proposals**

Depending on your program selection, please complete either the Independent Study Project Proposal or the Internship Abroad Proposal. Consult the section entitled "Programs Offering Internships (by Critical Global Issue)" on the following page for a listing of programs with internship options.

**Independent Study Project Proposal**

The Independent Study Project (ISP) is a key component of many SIT Study Abroad programs. Your ability to propose an appropriate project with a single focus is an important factor in admission to programs with this component. A successful ISP aims to increase knowledge in a field of study that contributes to the host culture. Once on-site, you may develop or change your proposal based on additional knowledge of local realities and resources. Your academic director will approve and supervise your final project proposal, and you will identify a local expert to act as your project advisor. The culmination of an ISP is typically a 20- to 40-page paper and an oral presentation. Your topic should be relevant to the theme of the program and host country. You are not locked in to what you write in your application. Historically, a number of our students will modify if not outright change their project once they’re in country. During the semester, you’ll have our support. As part of your coursework, you’ll complete a class on Research Methods and Ethics, which will provide you the tools required to conduct your independent study. Your Academic Director has years of experience in the country, and will help you develop contacts and aid you before and throughout your project.

**Note:** You do not need to propose an Independent Study Project if you are applying to any IHP or summer program.

**Institutional Review Board and Human Subjects Review Policy**


The policy is designed to help students develop and implement ISPs that are ethically grounded, culturally sensitive, and respectful of research participants. This process includes local review boards at program sites, with an additional IRB at SIT’s Vermont campus. Both will be available to act on any student ISP proposals that raise concerns or questions that cannot be resolved by the academic director and student together.

The SIT IRB has been registered with the Office of Human Research Protections of the US Department of Health and Human Services.

**Students should be sure to understand the parameters of their home school’s transfer requirements early in the ISP planning stages. We strongly encourage students to also discuss any IRB/Human Subjects Review requirements that the home school may implement for credit transfer, especially if they hope to use their ISP research for future projects.**

As you develop your Independent Study Project Proposal, please take into consideration the following:

- a one-month time frame
- the theme and location of your selected program
- the **field-based** nature of the project
- the potential of the project to expand the knowledge base of a particular **field of study**

What focused question would you like to explore? (Your scope should be narrow so as to allow in-depth study.)

________________________________________________________________________

________________________________________________________________________

What methods would you use to gather information from local sources?

________________________________________________________________________

________________________________________________________________________

What previous coursework or experience has prepared you for this project? Please include previous research experience.

________________________________________________________________________

________________________________________________________________________

If the program you are applying to offers a practicum option, describe the kind of organization you hope to work with and what you would like to get out of the experience.

________________________________________________________________________

________________________________________________________________________
Internship Abroad Proposal

Your internship is an important part of preparation for life after college and to understand your role as a global citizen. The SIT internship abroad option is typically four to six weeks in an international work environment, drawing on the wide network of community organizations, activists, entrepreneurs, business leaders, and academics connected to SIT programs. Flexibility is required for internship placement. Timelines permitting, once abroad, students may also return to the Independent Study Program (ISP) upon request or requirement.

**What can an internship with SIT provide?**

- Meaningful exposure to real-world, on-the-ground work experience related to your program’s theme
- Access to international contacts and networks working in a specific professional field
- Skills you need to flourish in a diverse and multinational work environment

**Will the internship be for academic credit?**

Yes. You will earn credits upon successful completion of the internship and related course requirements. These credits will be in addition to the credits earned through successful completion of the program’s other courses. SIT semester programs offer a total of either 16 or 17 credits.

**Important Reminder:**

Consult with your college/university’s study abroad office prior to submitting your application to ensure the permissibility of internships abroad.

**Will the internship be a program requirement?**

The internship will be a course option; you will choose between doing an internship or an Independent Study Project (ISP).

**What else is important to know about SIT’s internships?**

The internship will be hands-on and reflective. In addition to completing an internship, you will also submit a paper processing your learning experience on the job and analyzing an issue important to the organization, and/or you will design a socially responsible solution to a problem identified by the organization. The focus will be on linking internship learning with the SIT program’s broader critical global issue focus and overall theme.

**Programs Offering Internships (by Critical Global Issue)**

**Climate | Environment**
- Australia: Sustainability and Environmental Action
- Mongolia: Nomadism, Geopolitics, and the Environment

**Development | Economy | Inequality**
- Argentina: Transnationalism and Comparative Development in South America
- Cameroon: Development and Social Change
- India: Sustainable Development and Social Change
- South Africa: Social and Political Transformation
- Switzerland: Banking, Finance, and Social Responsibility
- Uganda: Development Studies
- Uganda: Development Studies

**Global Health**
- Argentina: Public Health in Urban Environments
- Chile: Public Health, Traditional Medicine, and Community Empowerment
- China: Health, Environment, and Traditional Chinese Medicine
- India: Public Health, Policy Advocacy, and Community
- Kenya: Urbanization, Health and Human Rights
- South Africa: Community Health and Social Policy

**Media | Arts | Social Change**
- India: National Identity and the Arts
- Indonesia: Arts, Religion, and Social Change

**Migration | Identity | Resilience**
- Chile: Comparative Education and Social Change
- Jordan: Geopolitics, International Relations, and the Future of the Middle East
- Morocco: Migration and Transnational Identity
- Nepal: Tibetan and Himalayan Peoples
- Netherlands: International Perspectives on Sexuality and Gender
- Tunisia: Emerging Identities in North Africa

**Peace | Human Rights | Social Movements**
- Argentina: Social Movements and Human Rights
- Chile: Cultural Identity, Social Justice, and Community Development
- Serbia, Bosnia, and Kosovo: Peace and Conflict Studies in the Balkans
- South Africa: Multiculturalism and Human Rights

What previous coursework or experience has prepared you for this internship? Please attach a resume with your application.

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Describe the kind of organization or type of internship you would like to have. Mention what you hope to learn/gain through the internship.
To be completed by applicant:

1. Please review the following statements very carefully, check the boxes to indicate your agreement, and sign at the bottom of this section.

   - I have spoken with my study abroad advisor, academic advisor, and/or dean about my plan to participate in an SIT Study Abroad program.
   - I am aware of my home institution’s policy on transferring credit for this study abroad program.
   - I understand that I am expected to participate fully in all program lectures and activities while enrolled in SIT Study Abroad regardless of whether my home institution will be transferring credit for the program, especially as it relates to research and/or internships abroad. I understand that if I do not participate fully, I may be put on academic probation or be required to leave the program.
   - I authorize World Learning/SIT and my home institution to release my educational records to each other. Credits earned at World Learning/SIT are transferable only at the discretion of the receiving school.
   - I understand that World Learning/SIT will place a hold on the release of my transcript should I fail to complete and submit the Final Program Evaluation.

2. World Learning/SIT should send transcript and related materials to: (This is usually your college registrar or study abroad office. Each student receives a separate grade report at his or her permanent address.)

Name ____________________________________________________________ Title ____________________________ School ____________________________
Address __________________________________________________________ City/state/postal code ____________________________

3. Have you ever been on academic or disciplinary probation?  
   - Yes  
   - No

   If yes, please explain and attach official documentation, including dates of probation and details of circumstances:

   ____________________________________________________________

4. I certify that the information disclosed in this SIT Study Abroad application is true to the best of my knowledge.

Signature of student ____________________________ Date ____________________________
Name (please print) ____________________________ Country/program ____________________________ Term (Spring, Fall, Summer 20 ___)

To be completed by study abroad professional or dean:

This student has applied to the SIT Study Abroad program indicated, offered by The School for International Training, a private college accredited by the New England Association of Schools and Colleges, Inc. SIT has a rolling admissions policy, and many programs fill before the deadlines. This candidate’s application cannot be reviewed until we receive this form.

SIT will grant credit upon successful completion of the program. Please see the SIT Study Abroad catalog or website for credit distribution by course.

☐ This student’s application has the approval of this institution.
☐ I have verified the institutional address above where the transcript should be sent.
☐ I understand that World Learning/SIT will place a hold on the release of the student’s transcript should he/she fail to complete the Final Program Evaluation.

<table>
<thead>
<tr>
<th>Course/Component</th>
<th>Possible No. of Credits</th>
<th>Comments and/or Course Number</th>
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<tbody>
<tr>
<td>Language Study</td>
<td></td>
<td></td>
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<tr>
<td>Interdisciplinary Seminar (1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interdisciplinary Seminar (2)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interdisciplinary Seminar (3)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interdisciplinary Seminar (4)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research Methods and Ethics</td>
<td></td>
<td></td>
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<tr>
<td>Capstone (ISP, Practicum)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Student may choose an internship in lieu of an ISP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Credit may be granted for internships (list of programs with internships)</td>
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</tbody>
</table>

To the best of your knowledge, has this student ever been on academic or disciplinary probation?  
   - Yes  
   - No

Signature ____________________________ Name and title ____________________________
Name of institution ____________________________ Department ____________________________
Email ____________________________ Phone ____________________________ Fax ____________________________

In the event of a student/program emergency, please specify the name and contact information of the most appropriate institutional contact:

Name and title ____________________________ Department ____________________________
Email ____________________________ Phone ____________________________ Fax ____________________________

The School for International Training will provide your institution with a transcript with letter grades and a narrative evaluation for the Independent Study Project, when applicable.

This form should be returned to the student to be submitted with the rest of the completed application. If you need to send it separately, please mail, fax, or email it to:
Application Checklist

Prior to sending in your application, please double-check that you have completed the following components.

☐ Application
☐ Short Answers and Essays
☐ Language Experience
☐ Housing Information and Homestay Letter
☐ Independent Study Project or Internship Abroad Proposal
☐ Student Disclosure and Approval of Participation (with signatures)
☐ $50 application fee*
☐ Official transcript(s)
☐ One academic reference

Additional materials (see page 3)
☐ Passport copy and/or passport photos
☐ Visa materials
☐ Writing sample

Payment of Application Fee

For payment of the $50 nonrefundable application fee:

☐ My check/money order (payable to World Learning) is enclosed.
☐ Please charge my credit card as specified below.

*SIT Study Abroad waives application fees for Pell Grant recipients, SEO Scholars, and veterans. Qualifying applications should supply documentation in lieu of a fee.

Credit Card Information

I hereby authorize World Learning to charge the $50 application fee to my credit card.

Name on credit card ____________________________________________________________

Billing address ________________________________________________________________

Type of card  ☐ VISA  ☐ MasterCard  ☐ American Express  ☐ Discover

Card number _________________________________________________________________ Expiration date __________  V-code**__________

Authorized signature __________________________________________________________ Today’s date __________

Mail, fax, or email your application to:

SIT Study Abroad
1 Kipling Road, PO Box 676
Brattleboro, Vermont 05302-0676 USA

Fax 802 258-3296

Email studyabroad@sit.edu

**3-digit number on back of the card on the signature line or, for American Express, 4-digit number printed above the account number on the front of the card.
Applicant:

Please complete the top section of this form and ask a professor at the college or university level to complete the reference section or attach a letter of reference. Personal references may be submitted only as additional support.

Applicant Information

Name
first middle last nickname

Current address

street

city state postal code

Telephone

area code

Email

Program Choice

SIT Study Abroad program choice

☐ Fall semester 20 ___

☐ Spring semester 20 ___

☐ Summer 20 ___

Under Section 438, General Education Provisions Act (Public Law 90-247), you have the right to review materials submitted to World Learning/SIT in connection with your application. This law also allows you to waive this right if you so choose, with the understanding that confidential recommendations are not required in the admissions process. Please check one and sign:

☐ I do waive my right of access to this recommendation.

☐ I do not waive my right of access to this recommendation.

Signature

Date

Fax or email to SIT Study Abroad:

Fax 802 258-3296 | Email studyabroad@sit.edu

Reference:

SIT Study Abroad is a rigorous interdisciplinary program that expects students to learn from both traditional and field-based academic methods and to synthesize these approaches. SIT Study Abroad asks for references from a professor at the college or university level. Students are involved in challenging cross-cultural situations, both in and out of the classroom. To succeed, the applicant must have a high degree of academic and personal motivation and the ability to adjust to people of different social and cultural backgrounds. We cannot overemphasize, therefore, the value of your candid appraisal in enabling us to determine whether the applicant is appropriate for this kind of program and, if so, to help him or her obtain the most from the experience. We will be happy to accept a letter in lieu of this form.

Please note: We accept students into programs on a rolling basis. Many programs fill to capacity before the deadline. A space cannot be reserved until all of a student's application materials are received. Since the candidate's application cannot be reviewed until we receive this form, please submit this form in a timely manner to the student or to SIT Study Abroad as indicated by the student above.

How long and in what capacity have you known this student?

Name

Title

Institution

Department

Address

street

city state postal code

Email

Telephone

area code
Academic Reference Form

In comparison with other students you have known, please rate the applicant on the following characteristics:

<table>
<thead>
<tr>
<th>Characteristic</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Poor</th>
<th>Unknown</th>
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</thead>
<tbody>
<tr>
<td>Writing ability</td>
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<td>Ability to express himself or herself orally</td>
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<td>Initiative</td>
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<td>Ability to cope with ambiguity</td>
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<td>Ability to adjust to and cope with unusual/uncomfortable situations</td>
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<td>Ability to work with a group of peers</td>
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<td>Common sense and good judgment</td>
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</table>

I ☐ would ☐ would not expect the student to be appropriate and considerate as a homestay participant.

I ☐ would ☐ would not enjoy having the student as a member of a group for which I was responsible.

Please explain:

What are this student’s intellectual and/or other strengths relevant to studying abroad?

What are this student’s intellectual and/or other weaknesses that might be relevant to studying abroad?

Please comment on the student’s motivation for studying abroad. Does he or she have the ability and maturity to achieve his or her goals in studying abroad?

Additional comments

Signature _______________________________ Date __________________________